

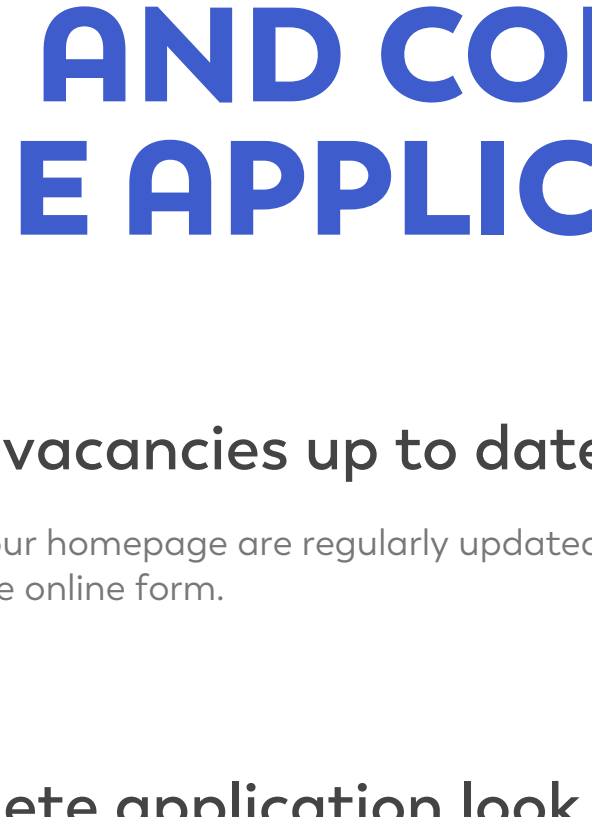


Answers to the most frequently asked questions about applying to LOVOO

Here you can find the most frequently asked questions about the application process at LOVOO.

Can't find your question?

No problem – our support team will happily assist you. Please get in touch by sending us an email at jobs@lovoo.com.



FORM AND CONTENT OF THE APPLICATION

1 Are the advertised vacancies up to date?

Yes, all vacancies advertised on our homepage are regularly updated. You can apply for advertised vacancies using the online form.

2 What does a complete application look like?

To help us get a general view of you, we need an individual cover letter, your resume, and your key credentials. Relevant work samples or portfolios are also required for jobs in the creative field.

3 Why is Dresden/Berlin sometimes indicated as the job location?

For some vacancies, there is the option for you to decide which location you want to work at. Having said that, onboarding usually takes place at the headquarters in Dresden. Regular attendance of the other office may be required depending on the position. Please specify which location you wish to work at in your application.

4 In which language should I write my application?

Generally speaking, you are free to decide whether you would like to write your application in German or English.

If you apply for a position that is advertised in English, we kindly ask that you write your application in English.

5 Can I do vocational training at LOVOO?

At the moment LOVOO does not offer vocational training.

6 Can I apply for a dual course of study at LOVOO?

Of course! Simply send us your documents in good time as part of a speculative application. In your cover letter, indicate the subject area in which you would like to pursue your dual studies in cooperation with LOVOO. We will then examine your application and the opportunities available in our specialist departments.

7 Can I apply for an internship at LOVOO as a student?

Sure! Especially if the internship is a compulsory part of your studies. However, you will be required to stay with us for at least four months. Please indicate how long you would you be available for an internship and provide proof of your university's internship requirement in your application. You can also apply for a voluntary internship at LOVOO.

8 Can I write my Bachelor's/Master's or diploma thesis at LOVOO?

Yes, we offer this option – as long as the subject area is a good fit. If you are interested in doing this, please send a speculative application via our online tool indicating your desired topic and your specific expectations of LOVOO as a cooperation partner.

9 Can I complete a 2- or 3-week work experience placement at LOVOO as a school student?

Unfortunately not. This would not be long enough for you to get a real impression. However, feel free to apply to us if you would like to do an internship with us at a later time during your studies.

10 Can I send a speculative application?

Sure! To do this, simply click on the field "Didn't find the right job?" in the advertised vacancies section and upload your complete application documents (resume, cover letter, and key credentials).

APPLICATION PROCESS

1 How is the application process structured?

Once you have sent us your application documents, we will review them as soon as we can. This may take up to 2 weeks as we receive a high number of applications on a daily basis. If we think you would be a good fit for us and could become part of our team, we would normally invite you to an in-person interview in either Dresden or Berlin. If this is not feasible due to distance or a high number of applicants, we will conduct video interviews via Google Hangouts or SparkHire and get to know you that way. We also send test exercises for some positions.

2 Can I apply for more than one vacancy at a time?

Yes, but please upload the application documents for each vacancy separately. We will carefully examine your application for each vacancy.

3 How can I be sure that my application has been received?

We will send you confirmation of receipt in each case. If you have not received confirmation of receipt, we kindly ask that you check whether the email from us is in your spam folder.

4 What happens once my application has been received?

Once your application has been received, your documents will be checked for completeness and, together with the department, it will be assessed whether could be a good fit for LOVOO. The entire process may take some time, so we kindly ask for your patience. We will then get in touch with you as soon as we can and let you know about the next steps.

5 What should I keep in mind for the job interview?

If we invite you to a job interview, you have already made it past the first hurdle. All you have to do is prepare well for the interview and be yourself. What we are particularly interested in is what you like about LOVOO and why you are the right fit for our advertised vacancy. You don't need to wear a classic business suit, but you should dress smart-casual – it is important that you feel comfortable. We look forward to meeting you!

6 Is it possible for my travel expenses for my job interview to be covered? What about overnight stays?

We will cover travel costs if you arrive by coach, car, or Deutsche Bahn 2. The class can be one that corresponds to a price that is common for such a route. Depending on the distance, we will also cover costs for overnight accommodation subject to an individual agreement.

7 Will there be test exercises?

To help us get a better idea about you and your qualifications, there are also test exercises in the selection process for some of our advertised vacancies.

8 When will I find out about the status of my application?

You will receive confirmation of receipt once your application has been received. Then we will need some time to carefully review your application. We kindly ask for your patience. If you have any questions, feel free to send us an email at jobs@lovoo.com at any time.

9 I have received a rejection. Can I apply again?

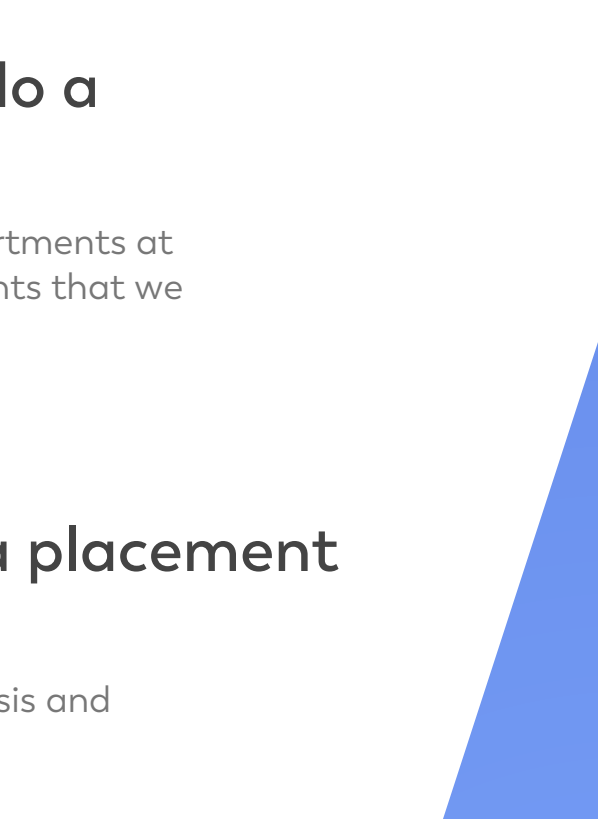
Yes, you can by all means apply to LOVOO again at any time.

10 I have accepted another position. Do I need to withdraw my application to LOVOO?

As we carefully review each individual application, we kindly ask that you let us know that you are withdrawing your application in this case by sending us an email at jobs@lovoo.com.

11 For how long will LOVOO store my application documents?

In accordance with data protection legislation, we will store your documents and information for 6 months until the position is filled. After that they will be rendered anonymous.



WORKING STUDENTS

1 In which departments is it possible to do a placement as a working student?

It is possible to do a placement as a working student in many departments at LOVOO. You can find out about the placements for working students that we currently offer in our vacancy portal.

2 How far in advance should I apply for a placement as a working student?

We generally recommend that you check vacancies on a regular basis and apply in good time.

3 What prospects do I have after completing a placement as a working student at LOVOO?

Once you have completed your placement as a working student, there are different possibilities for you to continue working with LOVOO. For example, you can write your Bachelor's or Master's thesis in cooperation with us, do an internship in one of our departments, or apply for a fixed position.

OTHER INFORMATION

1 Where does LOVOO have offices?

Our headquarters are located in Dresden, where it all originally began. We also have an office in Berlin, which is home to our Analytics, Customer Acquisition, and Sales departments.

2 Will LOVOO help me to find an apartment?

Yes, our HR Admin Team will offer you support and advice for your apartment search.

3 How are working hours regulated at LOVOO?

LOVOO has a flextime system. It is important to discuss which times would work best for you, your team, and interfaces with your manager.

4 Can I apply by mail?

You are welcome to send us your application by mail. However, we recommend that you send us your application electronically. This will save you time and is better for the environment.

5 Who are we looking for?

We are looking for passionate go-getters who are willing to do their best every day to make our product, LOVOO, that bit better. You love to take on responsibility and are hungry for new challenges. As a team player, you support us with your expertise and creativity.

6 What do we expect from you?

We are a modern company that aims high. So we need people who are sure-footed and want to help LOVOO move forward with their energy and motivation. It is important that you are committed, professional, pro-active, and creative.

7 What does LOVOO offer as an employer?

We take our responsibility as an employer very seriously and we offer our employees many benefits and advantages. Take a look at the "Benefits" on our careers page. In addition, all new colleagues have a mentor who supervises them during the initial phase. You can find out more about LOVOO as an employer on kununu. There you can find helpful feedback from employees and applicants.

8 Who should I send my questions to?

Do you have a question that has not been answered here? Please contact us directly by sending an email to jobs@lovoo.com.



LOVOO